



## SILVER END PARISH COUNCIL

Minutes of the Full Parish Council meeting held on 13th August 2025 in the Parish Council Office, Silver End Village Hall.

**Present:** Cllr Bugg (Chair, AB,) Cllr McDonald (KM,) Cllr Sullivan (MS,) Cllr Hughes (PH,) Cllr Martin (BM,) Cllr Ashford (IA,) Cllr Taylor (CT,) Mrs Temple (Clerk) and Cllr Abbott (JA) (BDC, left the meeting during 0825/FC2345.)

0825/FC2340 **Apologies for absence:** Cllr Wright (BW) (BDC) and Cllr Playle (RP) (ECC.)  
**Absent without apologies:** Cllr Allaker (SA.)

0825/FC2341 **Declarations of Interest** by Members in respect of any items on the agenda, none were offered.

0825/FC2342 **Consideration to be given to the resignation of Cllr Stephen Allaker**

The Clerk confirmed that she had expected a letter of resignation from Cllr Allaker and his attendance this evening, however neither have materialised. **Agenda item** for next meeting.

0825/FC2343 **Members of the public** are given an opportunity to speak at this point, however none were present.

0825/FC2344 **Minutes of July's Full Council Meeting** were agreed and signed as a true record of the meeting.

### **Clerk's Report (incl. Matters Arising from the previous minutes:)**

- An invoice for weedkiller has been received from John Bailey, along with assurances of work completed at the orchard and the triangles. Cllr Bugg reported that Mr Bailey has had a theft of all of his equipment and he is slowly replacing everything.
- An update regarding progress with the Torii arch was sent to all Members.
- Bellway Homes have been informed that their management company should maintain the defib and **clarification requested** regarding the pathway that the LHP have removed from their list.
- BDC regarding the blocked/closed toilet in the Memorial Gardens. Andy Potter is off work on long term sick so the job has been handed to Peter Nice who is meeting there with contractors, and our Park Warden, in the morning.
- The **noticeboard** is to be ordered. Delay due to the Clerk's holiday.
- Jan Stobart, RCCE, has been notified of SEPC's decision not to proceed with a Neighbourhood Plan. Her response was that she is not surprised as to attempt to complete without funding would be very difficult.
- All commercial shredding has been collected and disposed of. A certificate has been received.
- The Feed Ducks Initiative may be able to produce duck seed feeders free of charge for the Memorial Gardens pond. The **Clerk** will diarise for once the pond is cleared.
- Cllr Abbott has been liaising with the surgery regarding **PPG meetings**. Date to be arranged with agenda items suggested of how the surgery works currently, especially the appointment system and also their future plans, including expansion/S106 monies.

0825/FC2345 **Report from District/County Councillors**

Cllr Abbott (BDC) reported:

- Local Plan – small sites completed under 500 homes. 40 larger sites still to be discussed, although not known yet when Silver End will feature. Meetings on 24/9, 1/10, 6/10, 6.30pm start, speakers welcome. He has asked for confirmation asap. 1500 houses allocated so far, 8500 yet to be found. Asked officers to review smaller sites again, where the PC's have supported sites. Possibly 3 large sites needed for the 8500 remaining.
- Sheepcotes Lane – BDC cut down vegetation and the missing sign has been reported.
- Silver Street limes have been reported.
- Conservation Area Appraisal – waiting for Place Services to provide pictures of windows then out to consultation.
- Liaising with allotment holders about a few issues they have.
- BDC FC mtg 21/7 - his group proposed a way to agree how devolution is handled. Bids for local reform due soon. 3 main options with 3-5 unitary councils. There will be Mayoral elections next year. Up to date information can be found on website: <https://www.essex.gov.uk/news/2025/councils-launch-new-lgr-website>

- Incinerator – media coverage re smoke/steam and the start of burning. People are complaining about the smoke and the bad odours from the trucks passing through on their way to site. Indaver state non recyclables only but there is definitely recyclable material being burnt.

JA was thanked for his report and the Chair opened the floor to questions:

KM – unable to go to Committed Sites meeting. JA is now able to say that all sites can be looked at online. Only large sites to be considered now in Silver End. JA - there will always be people that do not take notice of all of the information that is circulated on social media and by leaflets etc.

KM – 3 Parishes – so many things in common locally that the meetings should be promoted.

AB – Boars Tye Rd – resident's garden is getting out of control and affecting other residents. JA will investigate.

Cllr Abbott was thanked for his attendance and his report and he left the meeting at this point.

In his absence, Cllr Playle asked the Clerk to read the following report:

### **Local Government Reorganization**

[A new website has launched to help you stay informed about LGR in Greater Essex](#). Whichever option is decided must be able to deliver the wide range of services currently delivered under the 'two-tier system'; be financially stable and be able to withstand financial shocks. Essex CC is having an Extraordinary Council meeting on September 18<sup>th</sup> to agree our business case ahead of the government submission deadline of September 26<sup>th</sup>. It is then anticipated that the Government will launch its own public consultation on LGR before making a final decision early in 2026.

### **Local bus survey**

ECC is consulting on the future of 47 local bus services which expire in July 2026. Based on responses to the consultation, ECC will decide which bus services they should make provision for. The Main Consultation Landing Page is available [here](#), and is available to complete before Monday 27 October 2025.

### **Transport survey**

There is also a wider transport strategy currently out for consultation titled: 'A Better Connected Essex'. The second phase of consultation on the statutory strategy, also known formally as a Local Transport Plan, will build on public feedback that saw support for the proposed key themes and outcomes. The consultation will run until Wednesday 24 September and is available [here](#).

### **Rivenhall Incinerator**

As some of you will be aware, the Rivenhall Incinerator has commenced operation. ECC currently has an open enforcement case in respect of potential breaches of planning control in relation to not all aspects of the 'Integrated Waste Management Facility (Ref ENF/1264)' being built out. In addition, an enforcement case has also been opened with respect to the visible plume that has been observed from the CHP stack (ref ENF/1268). In accordance with the Council's Local Enforcement and Site Monitoring Plan, officers are now liaising with the operator. These enforcement matters are being considered, and a report will be presented to the Development and Regulation on 22 August 2025. A copy of the report will be available from the 15 August

<https://cmis.essex.gov.uk/essexcmis5/CalendarofMeetings.aspx>.

### **Pylons**

It is widely expected that National Grid will be submitting a Development Consent Order (DCO) to the Planning Inspectorate at some point in the autumn. This is the formal planning stage and will be another opportunity for residents and parish councils to have their say. ECC continues to be opposed to these plans and I am liaising with colleagues of mine at County Hall as to what we can do to challenge these existing proposals. Will share more when I have more details.

### **A12 cancellation**

Many of us will be very concerned and incredibly angry at the government's decision to cancel the A12 widening project, wasting the millions spent so far to get this project shovel ready. ECC is meeting with District Councils, businesses and others to highlight the harm to residents and the economy this decision means. Recently, I also spoke with Cllr Tom Cunningham to push National Highway to make changes to the Wood End Bridge fiasco as an immediate priority as a result of no change to the 'temporary' traffic lights.

### **A12 resurfacing**

- **Southbound** – National Highways plan to carry out resurfacing works on the A12 southbound between junctions 24 and 22. NH plan to complete this work over four nights (9pm and 5am) from Monday 18 August, weather permitting. To carry out the work safely, they will need to close the A12 southbound between junction 24 and 22 and the entry and exit slip roads at junction 22. Traffic will be diverted as detailed in the attached Annex A document.
- **Northbound** - National Highways plan to carry out road surface repair work on the A12 northbound between junctions 23 and 25. NH plan to complete this work over three nights (9pm and 5am) between Tuesday 19 August and Friday 22 August 2025, weather permitting. To carry out the work safely, they will need to close the A12 northbound from junction 23 to 25 and divert traffic. Map discussed by all.

0725/FC2346 **Planning Applications – agreed via email communication since the last meeting. Only objections or formal comments noted:**

None.

**Any large applications that may require further discussion**

None.

**Planning Applications received after agenda was set**

Application No: 25/01736/VAR Rascasse, Sheepcotes Lane

Variation of condition 11 (Supported Living Occupation)

Objection: Over development of site as the sewage system cannot cope with the current number of residents, let alone an increase of an additional 9 residents. It is suggested that a site visit is made as the smell of raw sewage being pumped into the ditch is overpowering and has remained so over a long period of time. The current system needs to be renewed for existing residents. Once this is done they should then make an application for additional residents. Currently a health and safety issue which has been raised by the parish council in the past.

Application No: 25/01776/FUL Valentine House

Proposed replacement of 13 windows and 1 door

Objection: Windows in contravention of current conservation guidelines.

**Appeals/Enforcement/Other Planning Matters**

Application No: 25/01159/FUL Valentine House

Windows replacement

Refused.

**Local Plan sub-committee – held 24<sup>th</sup> July 2025**

Discussed within James' report.

0825/FC2347 **Correspondence – not already included in the Clerk's report**

Gareth Jones, Indaver – Looking to set up the Rivenhall Community Trust Fund in line with S106 agreement. Asked for SEPC Member to act as a representative. Cllr Ashford was nominated. **Clerk** to send notification.

BDC – asked to restart the **annual lease meeting** in the office – booked for 4<sup>th</sup> November at 9.30am.

Highways – Second phase of strategy 'A Better Connected Essex.' Live until 24<sup>th</sup> September. Link available from the Clerk.

ECC – Consultation on Supported Local Bus Services 2025. Live from now until 27<sup>th</sup> October. Sent to KM. Doesn't affect Silver End services. Only affects 90 service. Notice for board.

Indaver – incinerator should be up and running. Plume may be visible whilst they commission plume abatement equipment.

0825/FC2348 **Reports from Silver End Councillors – Meetings/activities**

KM – info sent on from sub-committee meeting – 480 houses are unsustainable for Silver End.

KM – signs for defibs – owned and maintained by SEPC – **Clerk** to arrange.

KM – asked if the FB page is up and running? CT will sort out asap. KM is frustrated by people that complain but don't turn up at meetings when suggested.

AB and PH - session in park - BDC have not done any work - noted. Chats with villagers evidenced noted difference between our area and BDC's. BDC have suggested re-instated quarterly meetings.

AB – magazines delivered. Needs a hand delivering them in the future as too much for him to do alone. IA stated that if AB notifies him then he is happy to help. MS suggested putting magazine online – he has spoken to Leila Hobart in the past and it is possible to do. Put a few printed copies around the village and give everyone an option to have one delivered. IA suggested a gradual process. **KM** will talk to Sam Redmond and ask how easy is it to translate into a digital format, speaking to Leila Hobart for assistance, if needed. Monitor the uptake online. **Agenda item** for September. **CT** will look at it too.

AB – Youth Club – picnic in the Memorial Gardens 14/8 – **Clerk** to ask Park Warden not to lock up as **AB** will do it. Agreed that he should hand out table tennis bats and balls.

MS – recently tidied up tennis court and mended the nets. He will make good the ground where he can. Consider a padel board court in middle court.

AB – suggested that the football parking on the field be used as an overflow for village hall events but it is always locked. IA stated that it is locked to stop people getting onto the field with caravans.

**100<sup>th</sup> Anniversary Meeting – items to be agreed**

**Next meeting** is 9<sup>th</sup> September. **Clerk** to ensure that J Nesbitt is invited.

The **Clerk** has been in communication with BDC about field hire – forms promised shortly – and making the village beautiful for the events. She is informed that they are already speaking to the Horticulture and Street Cleansing Teams.

Hire a Hall have very kindly booked the halls as requested for 19 & 20<sup>th</sup> June, FOC with £145 deposit to pay. There will be no hall cleaning on the Saturday night, into Sunday.

The HRH request form has been sent – consideration will be made towards the end of the year.

KM – historical village walks on the Sunday? AB agreed that as the Sunday is the quieter day he would be happy to facilitate.

KM - steam engine – looking at Dan Crittall's past steam engine - waiting for response.

AB – Library will be involved for the Saturday, during their working hours. Also invited Youth Club for inclusion.

IA – looking for sponsors – Pavilion may be able to help, please let him know.

CT – emailed Cllr Playle re potential use of the factory site. He is happy to approach the owners and will help with funding if approached.

KM – **SEPC 100<sup>th</sup> meeting** - 2/9 at 7pm.

#### **Reports to be made to ECC/BDC/Eastlight**

BM – Laurel bushes at end of Green Mews, by zig zag, are blocking entrance and no one can get through easily. **AB** will sort with the hedge trimmer.

BM – lych gate wire has got looser and has now poked people. **Clerk** to report to Peter Nice at BDC.

AB – still issues with fencing for the skate bowl. **Clerk** to contact BDC again.

MS – street sign at Runnacles Street has been removed and is in MS care. **AB and MS** will reinstate using postcrete.

ECC – state of road subsiding on edges by Redrow and Boars Tye Road, by cottages. **Clerk** to report to ECC.

Bellway site – lorries have started to block the road. **Clerk** to report.

AB – a new remembrance flag is required for the flagpole. **Clerk** to order.

#### **0825/FC2349 Finance**

##### **Payments made/to be made to be agreed and signed. Bank balances to be agreed and noted**

The Clerk presented the statements and balances which were agreed and signed by the Chair of the meeting, and the Clerk as the RFO, as per appendix **0825i**, as sent to Members with the agenda. All payments to be made, detailed in this appendix, were agreed and the bank balances were agreed and noted.

##### **Additional payments agreed and to be added to 0825i**

|                                                               |            |
|---------------------------------------------------------------|------------|
| Hire a Hall (deposit for 100 <sup>th</sup> booking 19&20/6/25 | 145.00     |
| Mem Gdns toilet supplies                                      | max 150.00 |
| Postcrete – Runnacles Street sign re-instatement              | 20.00      |
| Remembrance Flag                                              | max 20.00  |

#### **0825/FC2350 Memorial Gardens Pond – BDC's plans for now and for the future**

The Clerk has continued to receive numerous complaints from village residents and a report was made by BBC Essex. The Clerk began discussions with the Head of Operations and now liaises with her PA and Robin Jarvis. It has been reported that a second contractor visited the site on the 4th August and that a time line of works is expected. This has been chased and assurances made that it will be received shortly.

Neil Jones and Sarah Burder have offered to liaise with Operations regarding the future plans for the pond in regard to S106 monies.

PH the problem will recur. Suggested that BDC do a quarterly inspection, along with maintenance and suggested a pump and restoration of the waterfall. CT if deemed hazardous it needs to be dealt with immediately – particularly due to the six weeks holiday. Need to see their maintenance schedule to review at our quarterly meetings. AB – there will be visitors to the park in September and it will be embarrassing if not sorted before then. **Clerk** to report this to BDC.

#### **0825/FC2351 Donation request from Silver End Guides**

A written request has been made by Sarah Griffiths, 1<sup>st</sup> Silver End Guides Leader. A group of Guides are travelling to the Norjam Jamboree 2025 this month and they would like £250 towards funding for special badges and woggles and hoodies for the trip. They use them to swap with other attendees to help build new friendships.

IA explained that the group has encountered increased expenses for this and future camps. All of their equipment has needed replacing following lockdown – as such any amount would be most welcome.

IA proposed that he donate his annual grant of £250 to help them with all of these expenses. AB agreed that he would like to do the same, as did CT. In addition it was proposed that £250 also be donated from the donations budget. In total a figure of £1000. All agreed. The **Clerk** will organise and **IA** will ensure that additional information is provided for auditing purposes.

#### **0825/FC2352 Agenda items for the next meeting**

Full Council Meeting to be held on Wednesday 10<sup>th</sup> September.

Review of Luncheon Club catering.

Local Listings – KM – Clerk to speak to Chris Paggi, BDC Planning, in advance.

There being no further matters to discuss the Chair called the meeting to a close at 21.32pm.