

SILVER END PARISH COUNCIL

Minutes of the Full Council meeting held on 11th October 2023 in the Parish Council Office, Silver End Village Hall.

Present: Cllr Bugg (Chair,) Cllr McDonald, Cllr Bailey, Cllr Ashford, Cllr Hughes, Cllr Taylor, Cllr Kelly, Mrs Temple (Clerk,) Cllr Abbott (BDC, left after 1023/FC2029) and Cllr Playle (ECC, left after 1023/FC2029.)

1023/FC2025 **Apologies for absence:** Cllr Sullivan and Cllr Wright (BDC.)
Absent without apologies: None.

1023/FC2026 **Declarations of Interest** by Members in respect of any items on the agenda. None offered.

1023/FC2027 **Members of the public** are given an opportunity to speak at this point, however none were present.

1023/FC2028 **Minutes of the previous Full Parish Council Meeting** were agreed and signed as a true record of the meeting.
Clerk's Report and matters arising from the last minutes:

- Dog bins – **Clerk** awaiting confirmation from Redrow and Bowers Hall re installation. **Cllr Ashford** still to notify her of the house number in Daniel Way.
- Eastlight van parking outside the school. Clerk passed the photo onto her contact at Eastlight who then passed it on to the relevant department.
- Awaiting response from Highways about various road closures.
- Confirmation from **Sarah Burder** that the next S106 meeting will be held on 6th or 7th November.
- ECC have repaired a deep hole in the footpath, outside of the Memorial Garden gates. Very quick response but the repair is poor.
- The Clerk attended a budget training course held by Rialtas on 21/9. She will attend an ear marked reserve course on 20/10.
- Ed Moorhouse from Oasthouse Ventures, will be making a presentation at the meeting in November regarding proposals to develop a series of low-carbon greenhouses at the IWMF. Opportunity to visit their greenhouse in Bury St Edmunds on Wednesday 25th October, 9am-12 noon. Lunch then provided at the Information Hub. Travel provided. Attendance to be confirmed asap. Members will let the **Clerk** know if they plan to attend.
- The Clerk has sent Parish Plan Guidance from RCCE to all members. This follows discussions at the last meeting 0923/FC2020. Now led fully by the PC with guidance by RCCE and funding has to be found from an external source, generally match funded.

1023/FC2029 **Report from District/County Councillors**

Cllr Abbott reported:

- Recycling calendars no longer being provided. **Clerk** to put on website and board and Cllr McDonald to put in magazine. BDC will send calendar to those residents that make contact. Routes/days to stay the same.
- Garden Waste collections – concern to future success. No concessions at this point.
- Road closures – lots of complaints about the amount.
- BDC cycling group - Witham to Braintree route appears to be going ahead.
- Waste site – recycling . Concern over intention to reduce recycling rates but this has stalled at about 50%. Indaver planning to bid for ECC black bin waste.
- Bigger bridge to go over Blackwater.
- Parking at the school – referred to Parking Partnership.
- Conservation Guidelines – chasing.
- Eastlight still issue over parking at the front of bungalows on Broadway.
- S106 keen to be involved in next meeting.
- Redrow – meeting with residents.
- Village Hall – hoping all entrances have yellow strips shortly.

The Chair opened the floor to questions:

KM – low carbon solar farm – query re grading of soil – queries to BDC.

KM - has inspector given recommendation re farm at the Rivenhall End. Gone to appeal – in person.

KM – old Slaughterhouse – no S106 monies. Cllr Abbott could request call in so that it has to go to committee. **Clerk** to notify if needed.

IA – parking at school. Letter sent to all parents complaining about the parking. Staff abused. Any parent spotted will be reported to NEPP and they will be dealt with.

AB – hedges in Silver Street – 12 and 39.

Cllr Playle reported:

- Pot holes have been repaired although not to a great standard. He has 36 reported pot holes across the division.
- LHP meeting – will look into the dropped kerbs.

- ECC will conduct review into booking at recycling centres. Generally people have had a positive experience. Responses will be reviewed independently.
- 10 trees to be planted in the division – he will send a list of species available to the **Clerk**.
- A120 currently closed from Marks Farm to Marks Tey.
- Waste consultation – put questions to the cabinet member. Highlighted – division and direction of black bin waste. All currently goes to landfill. No further information about the incinerator at this stage. ECC hopes that glass will be collected kerbside by 2026.
- Solar Farm – Bradwell – delayed schedule, completing spring 24, start November 23.
- Announcement by ECC – negotiate devolution deal, may lead to more say generally.

The Chair thanked them both for their reports and their attendance, they both left the meeting at this point.

1023/FC2030 Planning Applications – agreed via email communication since the last meeting. Only objections or formal comments noted.

Application No: 23/02118/FUL The Old Slaughterhouse, Boars Tye Road

Objections:

- The Slaughterhouse is an historic building, integral to the history of Silver End
- This is yet another proposal that falls outside of the village envelope
- Consideration needs to be given to the potential for more vehicles entering what is already a dangerous road. The 30mph limit must be extended.
- There is no footpath from Tait Avenue towards the proposed development. As Braintree Local Highways Panel cancelled the proposed footpath from the new development on the east side of Boars Tye Rd, towards Rolphs Farm. Will BDC ask for a Community Infrastructure Levy (CIL) towards providing a footway for safe passage to/from the development, as there are more than 2 houses proposed? Additionally there is no mention of providing a safe crossing for pedestrians across the busy road to this development.
- Solar panels should be fitted to the roofs as most face south. This aligns with BDC's carbon credentials to help the environment.
- Can a defibrillator be supplied at the entrance to this site as there is not a 24hr accessible one close by?

Any large Planning Applications or Applications received after agenda was set

None.

Applications received after the agenda was set.

Application No: 23/02451/HH 20 Valentine Way

Replacement front door

Objection - in contravention of current conservation guidelines.

Application No: 23/02428/HH 33 Francis Way

Replacement of 2 left side elevation windows

Objection – in contravention of current conservation guidelines.

1023/FC2031 Correspondence – not already included in the Clerk's report

BALC – next meeting to be held on 18/10 at 7pm, via Zoom or in person at Witham Town Hall.

BDC – consultation regarding recycling centre booking. Sent to all and Clerk has arranged for it to go on the website. Closing date 19/11.

EALC – Affordable Housing Briefings briefing on 19/10, 7-9pm via Zoom. Cost of £50pp. **Cllr Hughes** will notify the **Clerk** if he plans to attend.

LHP – minutes of meeting held on 21/9, copy sent to all.

RCCE – AGM 4/10. Clerk emailed all councillors to gain majority vote for her to sign a proxy form on behalf of SEPC, voting 'for.'

1023/FC2032 Reports from Silver End Councillors – Meetings/activities

The Clerk and Chair attended the quarterly meeting with Rick Sargent, BDC, in the Memorial Gardens. Happy with work by contractor. The table tennis licence was chased again. Quote from our contractor sent for them to consider any additional payment that would be made for SEPC to take on greater responsibility for maintenance in the Memorial Gardens. Bin not yet secured but the bench has been made safe. Pergola still needs to have 2 slats replaced. Agreement for SEPC to clean the hand tiles. Landscape Services to be chased to cut the tree by the entrance down, as agreed at the last meeting. Arrangements made to remove the bamboo from around the pond, roots not yet dug out. **Clerk** to contact Rick Sargeant on all outstanding items. **Clerk** also to contact Bill to ensure that he empties the bins before the weekend as they get too full.

Next meeting 10am Monday 18th December.

Cllr McDonald attended the Rivenhall Liaison Group meeting – notes sent to all.

Cllr McDonald – attended the BALC Executive Meeting on 4/10 – notes sent to all.

Cllr Kelly has passed contact details of all surgery parish councils to the office manager. No response as yet.

Cllrs Hughes and Bugg have been in the Memorial Gardens. Received positive comments about the roses.

Cllr Bailey attended Apple Day at Cressing Temple Barns. Spoke to the Heritage Fruit Society. Local fruit trees are available .

Agreed that the **Clerk** should contact Eastlight to see if it is still ok to use the land behind Bristol Court.

ECC/BDC Reports

Cllr Ashford commented on the Silver Street pothole repairs. They are terrible and already breaking up after 2 weeks despite the good weather. **Clerk** to report again.

Cllr Bugg reported that water is coming up through the ground in the Co-op car park, by the 1st disabled bay. **Clerk** to report to the water company. Cllr Ashford also asked the **Clerk** to report a water leak by 109 Daniel Way.

1023/FC2033 **Finance**

Bank reconciliations as at 30.9.23

The Clerk presented the reconciliations and statements which were agreed and signed by the Chair of the meeting, and the Clerk as the RFO.

Bank balances as at 30.9.23

Current Account	8771.06
Deposit Account	80139.45

Payments to be made:

Office service charge	40.00	Printer ink – inc. VAT	9.99
Eastlight DD (garage rental)	58.41	Essex Pension Fund	532.73
Memorial Gardens contractor (October)	462.00	Talk Talk DD (Broadband and phone)	59.54
BDC DD (Waste contract)	111.17	Salaries (September)	2841.28
Tiptree Meals (13/10)	127.00	Tiptree Meals (27/10)	122.00
HMRC (Q2)	1524.52	L Hobart (website Sept & Oct)	44.00
BDC (Election)	70.05	EALC Training – (Cllr Hughes)	50.00
Beech trees – Mem Gdns hedging	max 500.00		

All agreed.

Financial Regulations update

As agreed at the last meeting 0923/FC2019, a direct debit card has been ordered in the name of SEPC for use by the Clerk as RFO. In line with the above minute the specifications have been added to the Financial Regulations – item 6.18 and the Financial Regulations for Silver End Parish Council, based on the NALC template 2019, have been updated accordingly.

Cllr Hughes proposed that a resolution be passed to adopt these Financial Regulations under minute reference 1023/FC2033(i) Cllr Ashford acted as second. No further proposals and all agreed at a vote. The Chair signed the Financial Regulations.

Broadband/Phone contract

Currently paying a variable amount of up to £60, agreed at last meeting 0923/FC2019 to change to BT for £27.95. Talk Talk now offering £16.95 + VAT All agreed to remain with **Talk Talk** on a variable Direct Debit.

100th anniversary – donations to Ear Marked Reserve

Following the generous offer of a donation from FHCT along with that from SEHS, the Clerk asked for councillor's agreement to place this in an earmarked reserve under the heading of 100th anniversary. She asked Cllr Ashford that they send a letter confirming the intent for the donation and she will then send bank details. All agreed.

1023/FC2034 **20mph speed limit extension in Silver End**

The Clerk has forwarded information from the 20's plenty campaign to all.

General comments made:

JB – totally against the idea. Very unpopular and is being removed from some areas where already implemented.

PH – being forced on residents elsewhere in the village, so why not everywhere.

KM – 20mph on side roads is a good idea, but not on the through roads.

PH – extend the 40mph and 30mph limits towards Crossing.

IA – most modern vehicles are not happy to tick along at 20mph. Supports 20mph for all of the side roads, but not for the through roads.

JK – referendum will not include those cutting through the village as a short cut.

JB – people distracted by attempting to keep to 20mph. Already implemented in Wales but accidents have not reduced.

KM suggested putting a questionnaire in the next edition of the magazine.

Cllr Hughes proposed a questionnaire going in the magazine asking for peoples' views on 20mph through the entire village or just on the side roads and also extending the buffer zones on village approaches. Cllr McDonald acted as second. No further proposals so a vote was held – 4 in favour and 2 against.

Clerk to make an agenda item for January to agree wording of the questionnaire.

1023/FC2035 **Replacement Beech Trees for the Memorial Garden Perimeter**

Cllr Bailey reported that there a lot of spaces in the hedging. Cllr Ashford proposed a maximum of £500 be spent to replace the missing beech. Cllr Hughes acted as second. No further proposals and all agreed at a vote. Cllrs Hughes and Bugg offered to help with the planting. **Clerk** to notify Rick Sargeant, BDC.

1023/FC2036 **Project Plan – quarterly review**

Clerk to contact Cllr Playle as the parking restrictions at the corner of Broadway/Silver Street are no longer on the LHP list.

Benches – **Clerk** asked to contact Eastlight to see if the 2 benches could be installed on their land as ECC are causing so many issues. Suggest locations where benches previously were - one by sunken garden, on square on Boars Tye Road and one by front of bungalows on Broadway where the concrete base remains.

1023/FC2037 **Essex Waste Strategy Consultation**

The Clerk attended a webinar on 19/9 regarding the strategy. Discussion followed the format of the information already published and passed onto members. Main points:

- By 2035 the aim is for 10% of waste to go to landfill and by 2050 – 0%.

- A review of re-cycling centres will also be carried out.
- More responsibility is to be given to manufacturers to fund authorities to dispose of packaging – potentially by 2026.
- Planned 5 year review once the Strategy is in place.

The Clerk asked what implication the IWMF would have on the Waste Strategy and the response was that alternatives for residual waste plans will be discussed in more detail once the outline Waste Strategy has been formulated.

Consultation is by online return to ECC, best option for SEPC is if councillors reply individually on behalf of SEPC as the form is very long. Closing date is 22nd November. Feedback anticipated by the end of February 2024.

1023/FC2038 **Agenda items for the next meeting**

Next Full Council Meeting – 8th November.

BDC – S106 monies for Silver End.

Fruit trees – location

List of funding options – Cllr McDonald.

There being no further matters to discuss the Chair called the meeting to a close at 21.47pm.