



## SILVER END PARISH COUNCIL

Minutes of the Full Parish Council meeting held on 9th July 2025  
in the Parish Council Office, Silver End Village Hall.

**Present:** Cllr Bugg (Chair, AB,) Cllr McDonald (KM,) Cllr Sullivan (MS,) Cllr Hughes (PH,) Cllr Martin (BM,) Cllr Ashford (IA,) Mrs Temple (Clerk) Cllr Abbott (JA) (BDC, left the meeting during 0725/FC2331.)

0725/FC2326 **Apologies for absence:** Cllr Taylor (CT,) Cllr Wright (BW) (BDC) Cllr Playle (RP) (ECC.)  
**Absent without apologies:** Cllr Allaker (SA.)

0725/FC2327 **Declarations of Interest** by Members in respect of any items on the agenda, none were offered.

0725/FC2328 **Consideration to be given to the resignation of Cllr Stephen Allaker**

As Cllr Allaker was absent without apologies, and has not provided a letter of resignation, this matter is deferred until **the next meeting**.

0725/FC2329 **Members of the public** are given an opportunity to speak at this point, however none were present.

0725/FC2330 **Minutes of June's Full Council Meeting** were agreed and signed as a true record of the meeting.  
**Clerk's Report (incl. Matters Arising from the previous minutes:)**

- Chased Memorial Garden's contractor for invoice for **weedkiller**.
- New Talk Talk router installed on 23/6. Broadband will be cheaper but there will be a higher cost for calls.
- New defib pads have been allocated to each of the 2 units and details registered with The Circuit. This is ahead of the services at the end of this week.
- Eastlight have repaired the garages door that is rotting and increasingly difficult to open.
- Andy Potter, BDC, has been notified of the blocked toilet in the Memorial Gardens – this is currently closed. Thanks to IA & AB for repairing the Skate Bowl fencing.
- Joscelyne Chase have been notified again of the **broken bollards** on the Co-op site.
- BDC do not think it possible to offer a collection of electrical items with the refuse truck. The main reason being that the truck is a refuse collection and electrical is a recycling collection.
- **Quiet Lane** sign on Sheepcotes Lane has been reported as missing.
- Many **over grown hedges** in the village that have been reported by the Clerk and JA.
- Agreement that the **Torii arch** will have hexagonal legs. Will be with the sawmill for 4 weeks.
- **Lime trees** in Silver Street have been pollarded and an unsafe tree removed outside no. 6. BDC have been asked to replace it.
- Refuse truck will be in the village on Saturday.

0725/FC2331 **Report from District/County Councillors**

Cllr Abbott (BDC) reported:

- Lime trees appear to be being pollarded annually rather than intermittently cut.
- Cherry tree taken down in Bristol Ct. Removed in error, now replaced.
- Has also reported the missing sign in Sheepcotes Lane.
- Pylons application expected in August/September. Nearby residents are receiving letters, that may be a phishing exercise to ascertain land ownership.
- Disappointed that the latest application for 94 houses on Boars Tye Road does not include a reduction in the speed limit.
- Section 106 trees – chasing BDC to plant before 100<sup>th</sup>. County may plant them as eases land ownership issues.
- No response from BDC re the Conservation Guideline consultation.
- Local Plan Submitted sites - Silver End sites now up on 24/7 along with Rivenhall. So far all village sites have been rejected in the district, suggesting that big sites may be the plan. Agreed that now the A12 expansion has been rejected it may affect BDC's decision about which strategic sites are agreed.
- Incinerator – steam blowing – JA spotted steam at 11pm. Close neighbours have been advised. BDC have now called in applications. Current applications have not been decided yet but it appears the plan to start burning in August remains. Asking for support for a call in.

- Memorial Garden pond – lots of discussion. He will speak to BDC as it is their responsibility.
- MotP – concern over the traffic in Temple Lane. He mentioned that SEPC have worked to get SIDs and also the traffic crossing lady. JA – the road closures from Boars Tye Rd have put lives at risk. The level of work is appalling and will need re-surfacing. JA - plans to get local Parishes together to talk about traffic issues in the area – getting worse throughout.

The Chair thanked Cllr Abbott for his report and opened the floor to questions:

PH – gateway in Temple Lane seems to be affecting the SID. **JA** will investigate but believes that new batteries are required.

KM – Broadway/Temple Lane crossroads. Noticed that people are not using the crossing lady provided.

AB – Sheepcotes Lane verge is being neglected, by The Chateau. JA will investigate and arrange cutting.

AB – still no work done on the trees on the corner of Broadway/Temple Lane. JA will try again.

KM – mentioned again the 3 Parish meeting – could they be restarted? JA – may not include Cressing but agreed.

BM – query over the person that counts houses at BDC – suggested that more houses are being built on Redrow than planned. JA will investigate and stated that it would then become an enforcement issue.

Cllr Abbott was thanked for his attendance and he left the meeting at this point.

In his absence, Cllr Playle sent the following report:

### **‘Devolution and Local Government Reform**

The necessary statutory instruments have been drafted and will shortly be laid in parliament to pave the way for the first Mayoral election in Essex in May 2026.

As I have mentioned at most parish council meetings now, the Government has responded with feedback to the Essex Councils interim report on devolution and is available [here](#). Councils now have until 26<sup>th</sup> September to draft and submit the final proposals for Local Government Reform in Essex.

### **Essex Police, Fire and Crime Commissioner’s public meeting**

The Police, Fire and Crime Commissioner (PFCC) for Essex, Roger Hirst, is inviting all residents from across Braintree district to attend a public meeting to learn more about crime and community safety in their area. The meeting will take place on Tuesday 8th July at Braintree Town Hall, Market Place, Braintree, CM7 3YG, starting at 7pm to 8pm. Police, Fire and Crime Commissioner Roger Hirst will be joined by panel members from Essex Police, Essex County Fire and Rescue Service and Braintree Community Safety Partnership.

### **Rivenhall incinerator amendments**

There is still no sign yet when recent amendments to the Rivenhall Incinerator project will go to the County Council’s Development and Regulation Committee. Colleagues on Braintree District Council have wished me to pass on their Call In Request (see attached).

### **Public Rights of Way**

Following a number of enquiries regarding Parishes being able to carry out work in their community on a voluntary basis, I would like to share the following link with you, and politely request that you share this with your Parish councils: Parish Paths Partnership volunteering scheme for Public Rights of Way: [Public Rights of Way - Volunteering | Essex County Council](#). The position of Essex County Council specifically in relation to the Public Paths Partnership is as follows: ECC do cover volunteers who are under ECC direction and control. We would also need a volunteers register kept to ensure we know who is working when and where. It is important to note that volunteers need to be:

- Undertaking works approved by ECC
- Have had training to undertake the tasks
- Working to the risk assessments
- Not acting negligently

Therefore assuming all the above apply then volunteers are covered by the ECC Public Liability policy.

### **Summer Reading Challenge**

Finally, the Essex Library Service is shortly about to launch the Summer Reading Challenge 2025, exploring the magical connection between storytelling and nature. This year’s challenge will be running from Saturday 19 July to Saturday 6 September in all Essex libraries. More details [here](#).

### **0725/FC2332 Planning Applications – agreed via email communication since the last meeting. Only objections or formal comments noted:**

25/01397/HH 32 Valentine Way

Proposed single storey rear and side extension and alterations to fenestration

Objection: In contravention of current conservation guidelines

25/01481/TPOCON Silver End Academy

Comment: No objection on the grounds of safety but ask that suitable replacements are planted.

### **Any large applications that may require further discussion**

None.

### **Planning Applications received after agenda was set**

None.

### **Appeals/Enforcement/Other Planning Matters**

The amended date for BDC's Local Plan Sub-Committee – to include Silver End sites is Thursday 24/7.

As he is unable to attend this new date, Cllr McDonald has been liaising with BDC as SEPC's representative, as no other Member has stepped forward to attend on his behalf.

**KM** – has to send out a copy of his representation to all Comm. Members, with a copy to the Planning Policy Team. Cannot object specifically but has stated that SEPC are a Tier 2 village and mentioned loss of views from a conservation area. He will send a copy of the representation to all SEPC Members.

### **0725/FC2333 Correspondence – not already included in the Clerk's report**

ECC – Salt Bag Partnership Scheme – delivery of 1 tonne of 25kg bags. Agreed that no delivery is required this year but that SEPC would like to remain in the scheme. **Clerk** to notify.

KM – continues to send details regarding the pylons.

RCCE – Nature Recovery, Biodiversity and Your Parish event to be held on 13/9, 9-3pm at Hatfield Peverel Village Hall.

RCCE – AGM tonight. The Clerk will forward minutes.

Lewis Gray, on behalf of Bellway Homes – Construction set to begin on 28/7. As agreed they will provide a defib but ask whether **SEPC** would like to take responsibility of it or else their Management Company? All agreed to leave it to the Management Company.

Indaver – Smoke testing week commencing 7/7 - have confirmed that it will not start before 8.30am.

2 x MotP – complaints about the condition of the pond. Clerk has explained that it is BDC owned but that SEPC are investigating the options. **Agenda item** for next meeting. **Clerk** to contact Charlotte Paine at BDC and ask her to come out and view the pond – before the Torri Arch is opened potentially by royalty. Give them the opportunity to witness the poor condition it is in.

### **0725/FC2334 Reports from Silver End Councillors – Meetings/activities**

KM – BALC – subs to be £24 for this year. Next meeting in August. Indaver discussed at meeting.

KM – LHP – No new projects but aim to complete those in the pipeline. - £224k available to complete. **Clerk** to contact Lewis Gray to establish how much of the pathway they are completing as the LHP state that Bellway are completing in entirety and have therefore removed it from the LHP. If they are only completing a part, as they stated to SEPC, then it needs to go back on the plan – without prejudice.

KM & AB - WoSE meeting – new edition ready to go out.

AB and PH had session in park – contractor has tidied the hedge around the park. **Clerk** asked to establish his plans for the triangles and orchard as there is no evidence of recent work.

MS – doing the watering – orchard is doing well, trees around the village are, in the main, good. IA – query for watering JA's hedging – MS is unsure, but looks as though it is ok.

AB - PPG went ahead but SEPC were not invited. **Clerk** to speak to JA who is thought to be organising a public meeting on the subject.

### **100<sup>th</sup> Anniversary Meeting – items to be agreed**

Held last night – some new faces who had great ideas. **Next meeting** is 9<sup>th</sup> September.

BM - WoSE should use the wording 'supported by,' not 'sponsored by.' The latter suggests that a donation is involved. Noted.

### **Reports to be made to ECC/BDC/Eastlight**

IA – **ECC** - the Waterboard have damaged the road, performing works, between the care home and the water tower.

Memorial Gardens – **BDC** - all entry gates to Park need repainting for 100th. Pond is a health hazard. IA – pond cost £5k minimum, but far more in reality. Need to find link to a foul drain. MS – need to find out if there are electrics first. AB believes there were electrics but they need to be found.

### **0725/FC2335 Finance**

#### **Payments made/to be made to be agreed and signed. Bank balances to be agreed and noted**

The Clerk presented the statements and balances which were agreed and signed by the Chair of the meeting, and the Clerk as the RFO, as per appendix **0725i**, as sent to Members with the agenda. All payments to be made, detailed in this appendix, were agreed and the balances were noted.

Additional payments agreed and to be added to 0725i:

Winter boots (litter picker) max 61.00

Website hosting max 250.00

Printer ink (colour) HP 951X (100<sup>th</sup>) max 40.00

The Clerk confirmed that the AGAR 24.25 was sent to the External Auditors shortly after the last meeting. This will be back with the Clerk by the end of September.

**0725/FC2336 Luncheon Club – consideration to be given to a summer picnic, additional to pre-booked sessions**

Helen Thomson, the Luncheon Club Supervisor, has asked Members to consider what has become in recent years, the annual L/Club picnic. She has £20 from their raffle.

She has suggested 15<sup>th</sup> August.

IA – proposed the picnic goes ahead with £100 max allocated. Anything additional to be paid by Members. KM acted as second with everyone in agreement. **Clerk** to notify Helen and book the hall.

AB – commented that the quality of the catering has really deteriorated. **Clerk** to ask Helen, over the summer, to review the year of Tiptree Meals and make this an **agenda item** for September.

**0725/FC2337 Consideration to be given to replacing the noticeboard outside the thatched church**

The Clerk discussed options, online, with Members present.

PH proposed £1200 for a green, aluminium board, without legs, a SEPC header and magnets for the board. MS acted as second and all agreed.

**Clerk** asked to order the board and to make an application to BDC's councillor grant to assist with costs. She will contact JA.

**0725/FC2338 Neighbourhood Plan (0425/FC2291) – Cllr McDonald**

The Clerk informed everyone that RCCE are no longer commissioning Neighbourhood Plan Support Services, particularly in relation to funding. **Clerk** will diarise to speak to Jan Stobart in the future to establish current view.

The Clerk confirmed that she did not receive any interest following the WoSE article looking for volunteers.

**0725/FC2339 Agenda items for the next meeting**

Full Council Meeting to be held on Wednesday 13<sup>th</sup> August.

Memorial Gardens pond – owned by BDC.

There being no further matters to discuss the Chair called the meeting to a close at 21.15pm.