



SILVER END PARISH COUNCIL

Minutes of the Full Parish Council meeting held on 12th February 2025 in the Parish Council Office, Silver End Village Hall.

Present: Cllr Bugg (Chair, AB,) Cllr McDonald (KM,) Cllr Ashford (IA,) Cllr Sullivan (MS,) Cllr Allaker (SA,) Cllr Taylor (CT,) Cllr Hughes (PH,) Mrs Temple (Clerk,) Cllr Wright (BW) (BDC, arrived during 0225/FC2256 and left the meeting after 0225/FC2256,) Cllr Playle (RP) (ECC, left the meeting after 0225/FC2256) and 1 Member of the Public.

0225/FC2250 **Apologies for absence:** Cllr Abbott (JA) (BDC.)
Absent without apologies: None.

0225/FC2251 **Consideration to be given to Co-option**

As paperwork has not yet been completed it was agreed that this would be an agenda item for the next meeting.

0225/FC2252 **Declarations of Interest** by Members in respect of any items on the agenda.
None were given.

0225/FC2253 **Members of the public** are given an opportunity to speak at this point.
The gentleman wished to observe only.

0225/FC2254 **Minutes of January's Full Council Meeting** were agreed and signed as a true record of the meeting, taking into account the following amendment:

0125/FC2244 should read Suffolk Energy from Waste Facility.

Clerk's Report (incl. Matters Arising from the previous minutes:)

- The last area for moss removal has been completed in the Memorial Gardens.
- Updated bleed kit lists produced ready for lamination and installation in the 2 kits.
- A convex mirror has been requested for Western Lane (0125/FC2241) but no response has been received yet.
- **S106 meeting** to be held on Thursday 20/2 at 2pm.
- Budget/Precept 2025/26 has been agreed by BDC – confirmation that it equates to a 0% increase for residents.
- All POSI applications have been made as agreed – 0125/FC2247.

0225/FC2255 **Report from District/County Councillors**

Cllr Playle reported the following:

- Referring to 0225/FC2254 a convex mirror will not be installed by ECC, it would be down to the residents concerned. He will look into ensuring that the hedging to the side of the road is cut back to improve the sight lines.
- Devolution email passed to all. No further info at this point. Next stage – local consultation. Mayor by 2026. New Chief Exec. Officer has been employed.
- Budget meeting 1.7% increase + 2% for adult social care.
- Consultation on air quality consultation open currently.
- **Gateway licence** still ongoing but now in ECC's hand. The Clerk offered her thanks to RP for his support.
- Factory site – pre app consultation about to start.
- Early Years provision – has asked what money is available – waiting for response. IA – allocated plot of land at Redrow? He has interested parties in running an operation there if building is provided. Who would own the land? Would it have to be bought/leased? Shortage of early years provision in the village. RP will investigate.

The Chair thanked Cllr Playle for his report and opened the floor to questions, but there were none further.

Cllr Wright arrived at this point and made his report:

BDC Budget - street scene support and councillor grants continue. Proposed £1.5 community asset investment fund to support BDC-owned local community facility improvements. Proposed changes to wheelie bins and related costs in 2026 will be £4.5 million. £50,000 for dog and litter bins. Overall BDC council tax increase proposed just under 3%. Local Plan - detailed site assessments to take place at Local Plan Committee meetings in May and June, details tbc. The Local Plan Issues and Options consultation remains open until 7th March.
Boars Tye Road development - highway access application goes to Planning Committee next Tuesday.

Redrow have still not replied in detail re the issues raised with them.

BDC waste/recycling consultation remains open for comments until 2/3. Now nearly 7,000 people have taken part. Tree planting project funded from s106 is progressing well. 2 tranches – the first tranche includes one Silver End site this planting season - for the new hedge behind the top of Broadway. The rest will be planting season 25/6 owing to need for further paperwork.

Happy to continue to support the orchard project off Bristol Court.

Heritage Boards project also progressing with details of 4 sites now worked out. Grant funding available for 25/26 could be applied for to assist and BDC says there is some s106 money that can be applied for without waiting for trigger points on development sites being built currently.

Local Government Reform - county elections will not take place and a draft plan will be submitted to the Government on possible structures of the new unitary councils in March. Essex Leaders broadly support 5 councils to replace Essex, Southend, Thurrock and all the districts, but it could be between 2 and 5. Elections for an Essex Mayor will be in 2026 and elections to the new unitary councils now looking more likely to be in 2027. If that happens, all existing councillors would serve additional years - ECC councillors an extra 3 years to April 2028 and district councillors an extra year to the same, when the new councils would officially start and current councils would be abolished. None of this affects parish councils.

The Chair thanked Cllr Wright for his report and opened the floor to questions:

KM – call for sites – states in Local plan that sites should not merge villages. Agreed.

Both Cllrs Playle and Wright were thanked for their attendance and reports and they left the meeting at this point.

0225/FC2256 Planning Applications – agreed via email communication since the last meeting. Only objections or formal comments noted:

Planning Application: 24/02240/HH 31 Francis Way

Contravention of current conservation guidelines.

This dwelling is the last example of leaded light Crittall windows remaining in Silver End.

Should permission be given it is hoped that the original windows are donated to Silver End Heritage Society.

Any large applications that may require further discussion

None.

Planning Applications received after agenda was set

None.

Enforcement Matters

None.

0225/FC2257 Correspondence – not already included in the Clerk's report

MotP – reports on 2 occasions of glass and graffiti in the Skate Bowl. Reported to BDC and the Litter Picker who is keeping an extra vigilant eye on the area.

Essex Police – introduction of Parish Police meetings to held monthly via Teams. Cllr Sullivan is to attend, as the Police Rep, and the Clerk is waiting for confirmation of the first meeting. Add to appointments at APCM.

Essex Highways – notification of A12 resurfacing, junctions 22 to 24. Overnight from 29/1 to 15/2.

LHP – minutes from the last meeting and notification of next meeting on 27/3.

Cllr McDonald – continues to share details regarding the pylons.

Essex Police – new newsletter system – Clerk awaiting the 1st dispatch, which she will share with all Members.

BDC Elections – confirmation that SEPC can now co-opt, following the formal resignation of John Bailey.

Anglian Water- large scheme to replace water mains from the water tower on Lanham Green Road, Cressing. 2km stretch from Cressing to Bradwell, 11 weeks from 28/4.

0225/FC2258 Reports from Silver End Councillors – Meetings/activities

IA, MS, AB have collected the free bench (for orchard,) now stored in the Manors garage. Installation planned soon.

AB– trees for orchard initially planted in pots but area is now clear and all trees, bar one have been planted.

100th – preliminary date 17th April 2026 but not agreed yet. Plan to invite a member of the royal household to the event. AB need SEPC Members to take jobs on to get things moving forward. Suggested producing a pamphlet.

Plaque needed to commemorate the village's 100th, need to decide on a location. KM – asked all members to consider what they would like to see. Next meeting is at 7.30pm on 1st April so the Clerk was asked to make this an agenda item for March.

KM – BALC meeting cancelled.

KM - WoSE – village magazine article submitted on behalf of SEPC.

SA – planning course at EALC with KM. Got more from it than expected – encourage all councillors to attend. Notes of training sent to all. Very useful meeting.

MS – started tidying the Woodland Walk with Tom– will keep going to try to get it finished. **Clerk** to ask RCCE for their copy of the key.

AB – met JA about the interpretation boards for Silver End. 4 sites earmarked.

ECC/BDC/Eastlight New Reports

Gatepost light out at entrance to the Memorial Gardens. **Cllr Ashford** will arrange repair.

Drains becoming more raised opposite 4 Boars Tye Road, outside 32 and outside 46. **Clerk** to report again.

2 streetlights still out at top of Silver Street. **Clerk** to report again.

Streetlight out at back of garages behind the church, where the pathway has recently being tarmacked. **Clerk** to report and also speak to Cllr Abbott.

0225/FC2259 Finance

Payments made/to be made to be agreed and signed. Bank balances to be agreed and noted

The Clerk presented the statements and balances which were agreed and signed by the Chair of the meeting, and the Clerk as the RFO, as per appendix **0225i**, as sent to Members with the agenda. All payments to be made, detailed in this appendix, were agreed and the balances were noted.

Additional payments to be agreed and to be added to 0225i:

Carol Hutchings (Christmas Event)	389.56
Refuse truck	280.00
Nuts and bolts (Remembrance bench-IA)	17.70
Postcrete to reinstate litter bin (MS)	15.00

0225/FC2260 Torii Arch for the Memorial Gardens – consideration to be given to quote

The Clerk reported that Jonathan Barker has provided the original quote of £11,200 + VAT but is waiting for final confirmation/quote from Howard Healey from buildajapanesegarden.com. Original quote includes design, fabrication, painting, delivery and installation.

Site meeting requested to be arranged through them – **Clerk** to notify all once request made and then **agenda item**.

0225/FC2261 BDC Waste Review Consultation

Consultation runs from 6/1 to 2/3 and includes collection proposals such as:

- weekly food waste
- fortnightly garden waste (if paid for)
- three-weekly general waste
- alternate fortnightly paper and card
- alternate fortnightly glass, metals, plastic and drink cartons

Two additional bins will be needed.

Clerk asked to make comment as follows:

Conservation area properties do not have space for additional bins and detrimental to the street scene to have highly coloured bins on view. Where will additional bins be housed with communal bin areas? Bins are likely to be left out by those at work and become a hazard on the pathways for people with sight issues, pushchairs and wheelchairs.

3 weekly collection is not sufficient for any family, particularly those with young children. Bins will overfill and create an environmental issue with vermin. Fly tipping will increase.

0225/FC2262 ECC's Love Your Bus Grant Fund – consideration to be given to Silver End's involvement

Boars Tye House have contacted Priti Patel about possible improvements to the service and she has taken the matter on. She has contacted ECC and Stephensons, as they have not replied to anyone at this stage. She has recently had contact with both – Stephensons are now costing the additional service to see how feasible it is and are liaising directly with ECC.

0225/FC2263 Local/Neighbourhood Plan

Decision **call for site meetings** to take place on May 15th, 22nd, 28th and June 5th, 12th, 19th, 25th.

BDC holding a consultation until 7/3 on the Issues and Options – all details sent to Members.

Cllr McDonald has sent a list of his comments to all Members. A few items affect Silver End.

A predicted 4000 homes are to be added to the area and the aim is to make best use of brownfield sites. Green buffer areas to be left between villages.

KM will prepare response from SEPC and send to all for agreement.

KM - Neighbourhood Plan – 17 parishes have Neighbourhood Plan in district. We need to look at creating one if we want to protect the village. Cannot object to any land allocated for building, however can protect the village more with a plan. Takes years to put together. KM suggested getting RCCE involved and use existing plans to form a skeleton.

Need to advertise as we require a community group to be part of the process. Ideally need people with experience. There is a need to help and protect the village, will show villagers that we are keen to help.

PH - suggested approaching those on 100th group.

Clerk asked to see when RCCE think we should involve them again.

PH agrees that this is the way forward and **KM** stated that he would prepare an item for FB, website and WoSE.

0225/FC2264 **Additional Local Listings**

The Clerk has approached BDC to understand where they are with their review of the local listings in Silver End – sending a copy of the original paperwork. No response yet.

KM collated a list of existing listings and those that he suggested should be considered.

One of the proposed sites has already been demolished so it is even more important now to ensure nothing further is lost.

Clerk asked to also send a copy to English Heritage, asking for their support to protect the buildings.

0225/FC2265 **December's Transport Meeting**

Cllr McDonald – already discussed in item 0225/FC22

0225/FC2266 **Ongoing Maintenance of the new orchard at Bristol Court and removal of debris**

The area has now been cleared and the trees planted – thanks to JA, AB and John Bailey.

All agreed remaining tree should be donated to the congregational church as a remembrance tree.

Agenda item for the next meeting to consider:

- Tom maintaining this area 2/3 times a year, along with the Community Woodland.
- Purchasing of a plant trailer and a 1000 litre IBC to allow for any new trees planted to be watered easily by councillors. **Cllr Ashford** will arrange a quote.
- Cllr Bugg proposed using his grant for the purchase.
- Whether a plaque is needed for the area.

0225/FC2267 **Agenda items for the next meeting**

Next Full Council meeting to be held on Wednesday 12th March.

Consider the application required for the interpretation boards by SEPC.

Silver End Annual Parish Meeting – set for 23rd April – **Clerk** to small book hall.

There being no further matters to discuss the Chair called the meeting to a close at 21.28pm.